

**BVES PTA Meeting Notes**  
**10 January 2024, 6:30pm-7:30pm**  
**BVES Library**



- PTA President Heather Wilson called the meeting to order at 6:30pm. Ms. Wilson welcomed the members and parents to the January meeting.
- Principal Tom Kuntz provided the update on school activities:
  - Mr. Kuntz advised that the newly hired third Kindergarten teacher has started at BVES. So we now have 3 kindergarten teachers and 20 children in each class.
  - Mr. Kuntz will discuss the plans for the outdoor learning space at the next PTA meeting. He is coordinating plans with Ms. Kristen Fannon who is the BVES outdoor specialist.
  - Reminders: Monday 15 Jan is MLD day, a school holiday.
  - End of 2<sup>nd</sup> quarter is Jan 26, an early release on Jan 25<sup>th</sup> (Thursday) and off on Jan 26<sup>th</sup> (Friday).
- Ms. Wulff provided the Treasurer's report to the group. She provided the current January 2024 budget and a new budget to consider that included the fundraising funds (~\$26k) from the Fun Run. Ideally, we would like to carry over \$5-10k for next school year. Please see attached new proposed budget which included additional funds for the Track Meet (see info below) now scheduled in April, outdoor learning space, etc. We voted and agreed to move forward with the new proposed budget.
- Committee Reports:
  - **Fundraising** – Fun Run Update: Ms. Hagen advised that now we have received the funds for the Fun Run, we can schedule the ice cream parties for the classes. She will coordinate that with the teachers. The Bookfair is coming up soon 26 Feb – 1 March and we will need volunteers to help set up/take down, and manage the bookfair.
  - **Community Events/Enrichment** – Ms. Wilson reported that the Winter Dance is scheduled for February 2 at the school. Both Ms. Baisly and Ms. Nguyen are coordinating the event. There will be 2 sessions: K-2<sup>nd</sup> grade from 6-7:30pm and the 3<sup>rd</sup> – 6<sup>th</sup> grade from 7:30-9pm. The DJ has been confirmed and the decorations ordered. The 6<sup>th</sup> grade promotion committee will be selling pizzas at the dance (pre-order forms will be sent out shortly) and the SCA might be selling baked goods – TBD. As a reminder, this is NOT a drop-off event; a parent is required for the duration of their child participating in the dance. 2-3 Parent volunteers will be needed to help with set up and monitoring the kids.
    - Ms. Meghan Trimer (PE Teacher) discussed how BVES will again participate in the **Track Meet** this year in coordination with West Potomac High School. A flyer will be forthcoming in the Wednesday folders. The program is "Running is Elementary" and the events will occur in April. They will have one meet for K-2<sup>nd</sup> grade, and another for 3<sup>rd</sup>-6<sup>th</sup> grade. There will be practices prior to the track meets. There will be a need for parent volunteers both at the practices and meets. West Potomac track students will assist but we will need parent volunteers to help with the events. PTA will pay for the \$200 school registration fee and for the t-shirts.
  - **Teacher Appreciation Plan** – The December TA plan was a success with holiday cookies provided to teachers and staff. Several people brought in baked goods – thanks to all who volunteered! The team will start working on January TA plans.

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- **Restaurant Night Update** – Ms. Wilson advised that for the December restaurant night at 5 Guys, we raised \$546! Thanks to all who participated and got some burgers!
- Last Word/Overview of Upcoming Events –
  - Ms. Wilson minded folks of the MLK Holiday on Monday, and 2<sup>nd</sup> quarter ends on 25 January so there is an early release and student holiday (no school) on 26 January.
- Community Comments –
  - There was an idea that t-shirts for PTA events could just be ordered once a year for the Fun Run possibly. There would be a lot of cost savings as shirt prices have increased over the years. However, since we have already budgeted for the shirts this year, we can review this summer for next year's PTA budget.
  - We need to confirm if there will be a Chili Cookoff this spring.
- Upcoming PTA-sponsored events:
  - Winter Dance: 2 Feb 2024
  - Book Fair: 26 Feb-1 March 2024
  - Chili Cook-Off – March 2024 (TBD)
  - Track Meet at West Potomac HS (April 2024, dates TBD)
  - End of Year Picnic: 7 June 2024